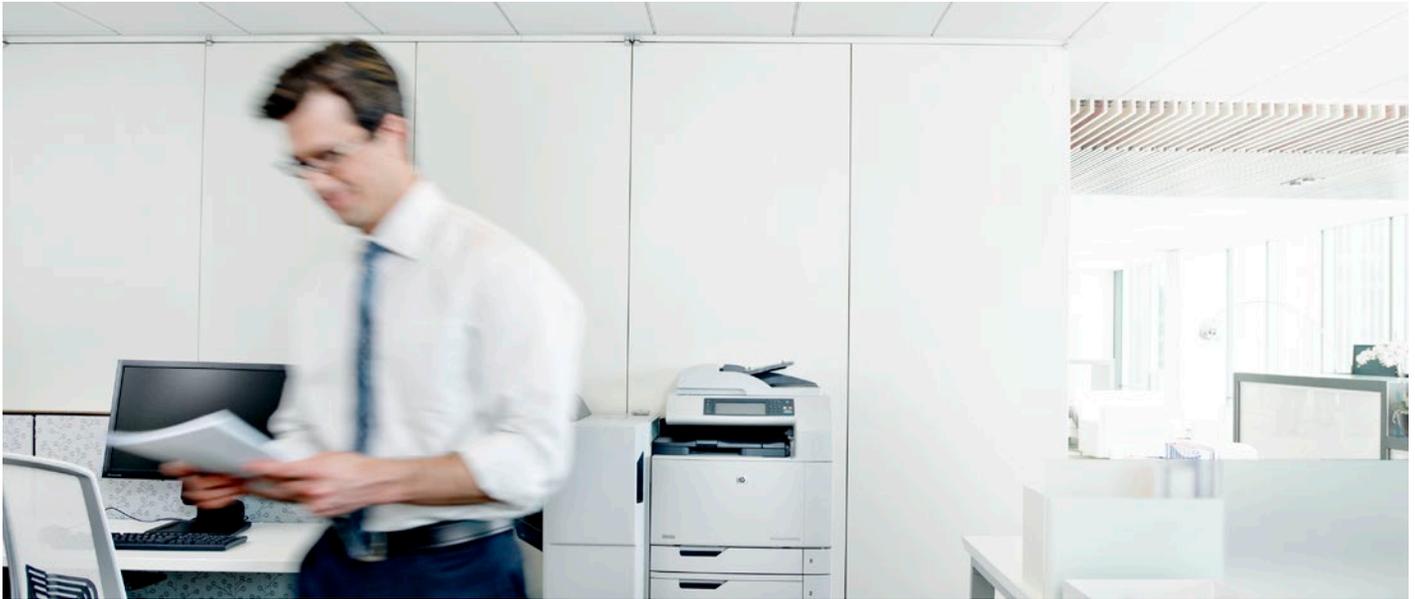




HP Digital Sending Software 4

Free up your time when you free the information from your hardcopy documents



Streamline handling of documents and information in your business to save time and improve accuracy. Incorporate paper documents into electronic processes with this capture solution. Digitize and send information quickly and securely to email, network folders, printers, fax services, and more.

Solution at a glance

HP Digital Sending Software 4 is a server-based solution that enhances digital sending from HP LaserJet MFPs, HP digital senders, and HP Scanjet network devices. It provides a common administrative utility and end-user interface across multiple devices and device types.

Improve business performance by transforming your documents

HP Digital Sending Software is a server-based document “capture-process-route” system. It provides the link you need between your HP digital sending devices and your electronic distribution and file storage systems. The software leverages current processes—such as network authentication, email addresses, and fax services—for an increased return on your IT investment.

- **Address books**

It's a snap to send documents directly from devices using HP Digital Sending Software's many address book options. With the Personal Address Book feature, users gain access to their Microsoft® Exchange contacts—right from the control panel of the HP digital sending device. Users can also access a private address book, which can be maintained from any device connected to the Digital Sending server. Having hundreds, or even

thousands, of multifunction devices directly access your Lightweight Directory Access Protocol (LDAP) servers for addressing can bog down systems. With LDAP replication, HP Digital Sending Software can offload these systems by replicating relevant LDAP address information. This enables a faster user experience at the device's control panel.

- **Custom keys**

Administrators can ensure accurate indexing by creating a reusable “job” (using custom keys) with associated prompts to facilitate the collection of metadata. Custom keys allow users to effortlessly send documents to workflow destinations, such as network folders. HP Digital Sending Software can also integrate with third-party content management applications such as IBM® FileNet® P8 to send, retrieve, and process documents.

- **Document types**

Transforming paper documents into electronic text is simple. HP Digital Sending Software uses state-of-the-art I.R.I.S. OCR (Optical Character Recognition) to convert documents from image files to popular file formats, including searchable PDF, Microsoft® Word, .TXT files, and HTML. Documents can also be converted into XML for easy integration into third-party content management applications.



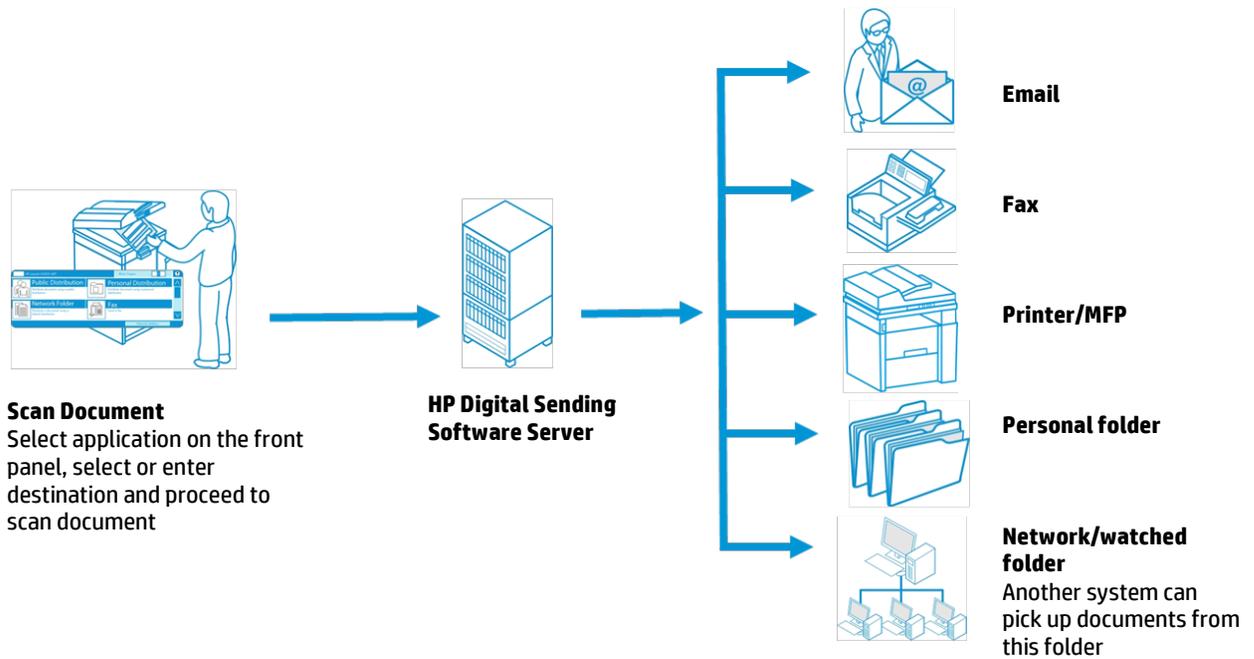


Figure 1. HP Digital Sending Software captures information from hardcopy documents for use in many electronic processes.

Send and archive paper documents efficiently and securely

Reduce business costs and streamline management

Digital sending not only reduces manual processes and increases access to your content; it can also dramatically reduce expenses and help you conserve environmental resources such as print supplies and paper. In addition, the costs of physical storage and hardcopy distribution—including analog faxing, postage, and courier services—can be eliminated.

The user-friendly interface makes it easy to manage digital sending on your devices. HP Digital Sending Software also offers the tracking power to help IT troubleshoot intelligently, email alerts for user- and system-generated errors, and extensive transaction and error logging capability.

Protect your sensitive information

Selecting the Secure Send key on the HP device allows a document to be emailed securely using supported third-party software vendors. The data is encrypted before it leaves the device, protecting it from outside access. Utilize your company's existing LDAP, Microsoft Windows®, or Novell Network security to verify user identity. Restrict access to the supported send-to destination, and use authentication to control and track usage by device.

Streamlining workflows is a top priority

America First Credit Union handles documents all day long—loan applications, mortgage forms, expense vouchers, accounting information and more. For close to a decade, the organization has relied on HP multifunction printers (MFP) for high quality, cost efficiency and reliable workflow functionality. To further streamline workflows and as part of an on-going optimization strategy, America First implemented HP Digital Sending Software across their fleet of HP MFPs. This solution helped to incorporate paper documents into their electronic business processes easily and securely. The identity-based authentication services helped to support regulatory compliance.

“We want electronic document management to reduce consumption and simplify processes,” says Randy Hunter, America First’s senior IT director. “It eliminates the need for employees to go to the fax machine and sort out which document is theirs or to print out documents just to feed them back into the machine. It’s also more secure when documents aren’t sitting around.”



Click [here](#) to learn more about the experience of America First Credit Union with HP Products and Solutions.

Supported products

The following HP Printing and Imaging devices are fully supported by HP Digital Sending Software.

HP LASERJET MFPs



M525 MFP



M3035 MFP



4345 MFP



M4345 MFP



M4555 MFP



M5025/
M5035 MFP



9040/9050 MFP



M9040 MFP/
M9050 MFP

HP COLOR LASERJET MFPs



M575 MFP



CM3530 MFP



CM4540 MFP



4730 MFP



CM4730 MFP



CM6030 MFP



CM6040 MFP



9500 MFP

HP SCANJETS



Enterprise 7000n/nx Document Capture Workstation



Enterprise 8500 fn1 Document Capture Workstation

HP DIGITAL SENDERS



9200c Digital Sender



9250c Digital Sender

Legacy Device Support

LaserJet 9055mfp/9065mfp (Limited Features)

LaserJet 4100mfp/9000mfp (Unsupported Feature: Send to Folder)

Why HP?

HP is a global leader in imaging and printing solutions, offering technical expertise along with reliable products and powerful solution sets.

Reduce costs and improve your imaging and printing infrastructure. Change the way you do business by changing the way you think about printing. Trim overall printing costs by investing in time- and money-saving solutions.

Meet your business IT goals. Extend the value of your imaging and printing hardware using solutions customized to meet specific needs. Trust HP and partner technology to handle even the most complex security, workflow, and document management issues.

Choose from a wide variety of premier solutions. Solutions are designed to work seamlessly with management tools.

Get started today

Contact your local HP hardware and solutions partner for more information about HP Digital Sending Software and other imaging and printing applications that will help you keep your business running smoothly.

To learn more, visit www.hp.com/go/dss

Technical specifications

Feature summary	Destination types supported: Email, Network folder, FTP, Printer, Home folder, Metadata capture through customer keys/workflows, Direct sending to FileNet, OCR; IPv6 support; Authentication: Microsoft Windows, LDAP, Novell Netware; LAN Fax, Internet Fax, Backup/restore settings
LAN fax/Internet fax providers supported	Anny Way, AccPac, Biscom, Captaris, Castelle, Cycos-mrs, Esker, FAXSys, Object, Intercope, Fenestrae, Interstar, Omtool, RedRock, RTEFax, Tobit, Topcall, Zetafax, NET SatisFAXtion
Metadata	
Text index files supported	XML, HPS
Number of index tags	Up to 20 (file name can be selected at control panel); Examples of fields: Date, Time, User ID, Scan Filename, OCR Filename
Address book types	Exchange Global Address Book, Personal Address Book (Microsoft Exchange contacts), Private and Public Address Book, LDAP Replication
Supported composer formats	All file formats: PDF, TIFF, JPEG, MTIF (additional formats available using OCR: searchable PDF, .RTF, .TXT, .HTML, .XML)
Image compression	PDF
Network operating systems	
Server requirements	
Operating systems:	Microsoft Windows XP® Professional 32 bit (Service Pack 3); Microsoft Windows 2003 Server 32- and 64-bit (Service Pack 2); Microsoft Windows 2008 Server 32- and 64-bit (Service Pack 2); Microsoft Windows 2008 Server R2 Note – Software runs as a 32 bit application on all 64 bit hosts
Processor:	Minimum 800 MHz;
Memory:	1 GB RAM;
Hard disk:	Minimum 500 MB free space;
Screen resolution:	1028 by 768 or higher;
Network:	100 Mbps or faster
Novell support requirements	Novell Netware 5 or higher; Windows XP/2003: Novell Client 4.91 or higher; Windows Vista/2008: Novell Client 2 or higher
Ordering information	T1936AA (must order an option number) Option UA0 - 1 device license Option OAD - 5 device license Option OA9 - 10 device license Option OAA - 50 device license Option UD6 - 250 device license

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